



DEPARTMENT OF THE NAVY

NAVAL HOSPITAL

BOX 788250

MARINE CORPS AIR GROUND COMBAT CENTER

TWENTYNINE PALMS, CALIFORNIA 92278-8250

IN REPLY REFER TO:

NAVHOSP29PALMSINST 7510.2D

Code 0500

3 March 1997

NAVAL HOSPITAL TWENTYNINE PALMS INSTRUCTION 7510.2D

From: Commanding Officer

Subj: COMMAND AUDIT BOARD

Ref: (a) SECNAVINST 7510.7E
(b) OPNAVINST 5420.27J

1. Purpose. To provide instructions for the establishment and implementation of the Command Audit Board.

2. Cancellation. NAVHOSP29PALMSINST 7510.2C.

3. Background. Pursuant to reference (a) the Command Audit Board is established to help assess the economy, efficiency, effectiveness, and integrity of operations and functions. The Command Audit Board evaluates the Command's compliance with existing directives, proper expenditure and control of appropriated and non-appropriated funds, and conducts investigations of waste, fraud, and abuse. In carrying out these responsibilities, Commanding Officers have the freedom and opportunity to establish their organizations in the manner they deem most efficient and effective to accomplish the mission and protect the integrity of their organization. This board is established in accordance with the guidance set forth in reference (b).

4. Policy. The Command Audit Board, under the authority of the Commanding Officer, shall serve as an internal review board for specifically designated operations within the hospital.

5. Action

a. The Commanding Officer shall:

(1) Appoint, in writing, a Chairman of the Command Audit Board and all members of the board.

(2) Provide the Command Audit Board with specific taskings and reviews.

(3) Evaluate and act on the reports and recommendations of the Board.

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b. The Chairman of the Command Audit Board shall:

(1) Implement and maintain the Command Audit Board programs, fulfilling taskings assigned by the Commanding Officer.

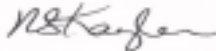
(2) Ensure the Commanding Officer is kept informed of all Command Audit Board functions.

c. The Command Audit Board shall:

(1) Develop and implement a comprehensive Command Audit Board Policy and Procedures manual containing key directives, instructions, guidance, memoranda, and references. This manual shall be reviewed in depth and submitted for approval by the Commanding Officer no less than annually.

(2) Establish any committees that may be required.

6. Applicability. This instruction is applicable to all personnel aboard Naval Hospital, Twentynine Palms, California.



R. S. KAYLER

Distribution:
List A